

## Delegates Instructions for Voting from the Floor - 2018

1. Delegates vote on the indexes by using the voting cards which are given out at registration.
2. Delegates who wish to speak will go to the floor microphone and wait to be recognized by the chair. Once the delegate has been recognized, the delegate will state their name, their club, and then proceed with their question or debate.
3. To make it easier for the chair to present a balanced debate, the following signs will be used:
  - The **round green sign** will be raised if the delegate will speak in favor of a motion.
  - The **red stop sign** will be raised if the delegate will speak to oppose the motion.
  - The **triangular yellow sign** is a warning sign that can be raised for a question or point of order.
  - The **blue square sign** is for non-delegates who wish to speak.
  - The **white rectangle sign** is for privileged motions; to amend, refer, limit debate, lay on the table, take from the table, postpone indefinitely, reconsider, or call the question.
4. If a delegate wishes to amend any index, the delegate must obtain the proper form from the GWR Secretary seated near the podium. Two copies of the amendment motion will be necessary.